



23 January, 2023

Dear Parents and Caregivers

Leichhardt State School is pleased to again offer Homework Club in 2023 for our students in Years 1 to 6 commencing Monday, 6 February, 2023.

The Homework Club will operate Monday, Wednesday and Thursday afternoons from 2:30pm until 3:30pm. Students can attend one day or every day.

Please note there is no cost for this activity.

Students attending the Homework Club will meet in the Outdoor Learning Area near Student Services and be signed in by a staff member. After a quick snack, students will then be escorted to the library by school staff. Parents/Carers will be required to arrive by 3:30pm to collect students and sign them out, Alternatively, Parents can indicate on the registration form that students have permission to sign themselves out and walk home by themselves.

The following school expectations have been identified to teach and promote continued high standards of behaviour at the Homework Club:

**Be Kind:** We will share our resources, take turns and be respectful to adults and students.

**Be Safe:** We will be in the right place at the right time, be signed in and out by an adult, and use resources and technology responsibly.

**Be a Learner:** We will follow instructions from adults, work responsibly and ask for help if we need it.

Should a student choose not to display responsible behaviour, they may be refused access to Homework Club for an identified time.

The services our Homework Club provides are:

- Access to computers for students to complete homework, research or assignments.
- Small group support and supervision by teacher aides
- One on one reading time with a staff member or Reading Volunteer
- A small snack before starting.

Students will be able to leave at any time if parents/carers collect them. **There is NO SUPERVISION provided after 3:30pm. Parents/carers will need to collect students from the library by 3:30pm.**

If you wish for your child/student to attend Homework Club, please complete the attached forms, notifying of any dietary requirements, and return all pages to the school office reception by Wednesday 1 February, 2023.

For further information about Homework Club, please contact the school office on 3813 3222.

Kind regards

Maja Bogicevic  
Principal



## Homework Club Registration Form

Please complete the table below to indicate the days that your child will be attending:

Day	Time session begins	Time session finishes	Please indicate if your child will attend	Please indicate if your child will be collected by a parent/carer or will sign themselves out
Monday	2:30	3:30	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Parent/carer pickup <input type="checkbox"/> Student sign out
Wednesday	2:30	3:30	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Parent/carer pickup <input type="checkbox"/> Student sign out
Thursday	2:30	3:30	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Parent/carer pickup <input type="checkbox"/> Student sign out

⊕ Please provide the following information:

Does your child have any allergies or dietary requirements? Please detail. Children will be offered a snack during the sessions.	
Does your child have any medical or additional needs? Please detail.	

### Privacy Statement

The Department of Education is collecting the personal information in this form in order to:

- obtain consent for the named child/student to participate in the activity;
- help coordinate the activity;
- respond to any injury or medical condition that may arise during or as a result of the activity; and
- update school records where necessary.

The information will only be accessed by authorised departmental staff. The information will not be disclosed to any other person or agency unless we have your consent or we are required or authorised by law to do so e.g. in compliance with relevant [Queensland Chief Health Officer's Directions](#).



**Activity risks and insurance**

The Department of Education does not have personal accident insurance cover for children/students. If a child/student is injured as a result of an accident or incident while participating in the activity, all costs associated with the injury, including medical costs are the responsibility of the parent/carer. Some incidental medical costs may be covered by Medicare. If the parent/carer has private health insurance, some costs may also be covered by your provider. Any other costs must be covered by the parent/carer. It is up to the parent/carer to decide the type/s and level of private insurance they wish to arrange to cover their child. Please take this into consideration in deciding whether or not to allow the child/student to participate in this activity.

**Consent**

By signing this form, I agree to all the following statements:

- I have read all of the information contained in this form in relation to Homework Club (including any attached material)
- I am aware that the department does not have personal accident insurance cover for children/students.
- I give consent for the named child/student, \_\_\_\_\_, to participate in Homework Club.
- I agree to collect my child by 3:30pm on the days they attend Homework Club.
- I will pay to the school the costs detailed in this consent form for the child/student’s participation in the activity.
- In the event of an accident or illness, school staff may obtain or administer any medical assistance or treatment the child/student may reasonably require, including contacting their doctor.
- I accept liability for all reasonable costs incurred by the department in obtaining such medical assistance or treatment (including any transportation costs) and undertake to reimburse the department the full amount of those costs.
- I have provided the school with all relevant details of the child/student’s medical or physical needs on registration/enrolment and where relevant have updated this information.
- I give consent for child/student contact information to be shared in relation to this activity in compliance with relevant Queensland Chief Health Officer’s Directions.

Parent/Carer/Student*	Name:		
	Phone number:		
	Email address:		
	Signature:		Date:
Emergency contact information for the duration of this activity.	Name:		
	Phone number/s:		